



**Government of Jammu and Kashmir  
Finance Department  
Civil Secretariat, UT of J&K.**

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**VACANCY CIRCULAR**

**Subject: Selection for the post of Technical Member (State/UT) in Goods and Services Tax Appellate Tribunal for UT of J&K.**

1. The Goods and Services Tax Appellate Tribunal (GSTAT) is the Appellate Authority Established under the Central Goods and Services Tax Act, 2017 ("hereinafter referred to as CGST Act") to hear appeals arising out of orders passed by/ decisions of the Appellate and Revisional authorities under the said Act and the Jammu and Kashmir Goods and Services Tax Act, 2017. One bench of GSTAT has been constituted Vide S.O No 4073(E) dated 14.09.2023 in the UT of J&K for which one Technical Member (State/UT) is to be selected by the UT Government through a Search-cum-Selection Committee constituted in terms of clause (a) of sub-section (4) of section 110 of the CGST Act.

2. Accordingly, applications are invited for the following vacancy:

Post	Bench	No of Posts	Date of vacancy
Technical Member (State/UT)	1	1	01/04/2024

3. **Qualifications and Eligibility conditions:**

The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the CGST Act and Goods and Services Tax Appellate Tribunal (Appointment and Conditions of Service of President and Members) Rules, 2023 (hereinafter referred to as "GSTAT Rules"). The same are summarized in **Annexure III**

**4. Procedure for selection:**

The Central Government shall appoint the Technical Member (State) on the recommendations of a Search-Cum-Selection Committee (hereinafter referred to as "Committee"). The Applications received would be scrutinized with respect to suitability of application for the post having regard to the qualifications and relevant experience of candidates. Shortlisted candidates may be called for personal interaction by the Committee, if deemed necessary and proper. The Committee shall recommend a panel of two names, on the basis of overall evaluation, to the Central Government to make the appointment to the post of Technical Member (State/UT).

**5. Application Procedure:**

- i. Interested candidates shall apply **online** (<https://gstn.org.in/gstat-state-application/#/home>) in the form prescribed in **Annexure-I** along with necessary documents. Application submission will begin on **05.08.2024** and the last date for submitting applications is on **05.09.2024**. Applications submitted through any other mode shall be liable for rejection. However, in case of difficulty in uploading any document while making the online application, the document(s) may be forwarded by email by the last date to **email id psfinance-jk@nic.in**, clearly mentioning the online application number in the email.
- ii. Applications by eligible and willing officers (serving only) should be accompanied with a certificate to be furnished by the employer/head of department as in **Annexure-II**;
- iii. A helpdesk facility (0194-2473690/0191-2546715) is also available during office hours (Monday-Friday 9 am to 5 pm).
- iv. No TA/DA will be admissible to the candidates to be called for interview/interaction. The candidates are required to make their own arrangements.
- v. Advertisement and prescribed application form can be downloaded from website of this department (<https://www.jakfinance.nic.in/>).
- vi. Any application received after due date or without necessary statements, documents and relevant attachments as mentioned above will be liable for rejection at the discretion of the Committee.

Sd/-

(Santosh D. Vaidya), IAS  
Principal Secretary to Government,  
Finance Department

(Member-Secretary, Search-Cum-Selection Committee)

Dated:- 01-08- 2024

No. FD-ET/64/2021-03

Copy to the:

1. Hon'ble Shri Justice Muzaffar Hussain Attar, Former Judge, High Court of Jammu & Kashmir and Ladakh.
2. Principal Secretary to Hon'ble Lieutenant Governor UT of J&K.
3. All Administrative Secretaries UT of J&K.
4. Joint Secretary, Ministry of Home Affairs, Gol
5. Divisional Commissioner, Kashmir/ Jammu.
6. Principal Secretary to Hon'ble The Chief Justice, High Court of Jammu & Kashmir and Ladakh for information of Hon'ble The Chief Justice, High Court of Jammu & Kashmir and Ladakh.
7. Commissioner, State Taxes Department, J&K.
8. Director Information and Public Relations, J&K for publishing this vacancy circular in three leading dailies of J&K and three national dailies for three consecutive days for its wider publicity.
9. Private Secretary to Chief Secretary for information of the Chief Secretary, UT of J&K
10. Private Secretary to Financial Commissioner (Additional Chief Secretary), Jal Shakti Department.
11. Private Secretary to Principal Secretary to the Government, Finance Department.
12. Private Secretary to Deputy Secretary State Taxes Division, Department of Revenue, Ministry of Finance Gol.
13. Mr. Arun Mishra, GSTN Council, New Delhi.
14. In-charge website, Finance Department/GAD/CST/Hon'ble High Court Jammu & Kashmir and Ladakh.



(Mohammad Amin) JKAS,  
Deputy Secretary to the Government,  
Finance Department.

## Annexure-I

### Application For The Post Of Technical Member (State/UT)



**Personal Details:**

1. Name:
2. Date of Birth :
3. Category(SC/ST/OBC/UR) :
4. Designation/Profession:
5. Contact Details:

	Residential		Official
	Present	Permanent	
Address:			
Mobile/Phone No.			
Email:			

**6-Educational qualification (in reverse chronological order):**

S. No.	Name of University/ Equivalent Institution	Degree	Year of passing	Division/% of marks obtained	Subject/ Specialization

**7. Work Experience:** For the experience as employee, employment record in chronological order starting with present

employment, list in reverse:

- a. Whether State Government Service or All India Service (pls. specify State, Cadre and Year):
- b. Total number of years of experience in Group A or equivalent:
- c. If State Government Service, specify whether the officer is above the rank of Additional Commissioner (VAT) or the Additional Commissioner (State Goods and Services Tax) or first appellate authority notified by UT of Jammu and Kashmir: **Yes/No**
- d. Pay details, Period of service and Nature of work/experience (provide only relevant to Group A or equivalent):

S. No	Designation, Pay or Scale of pay (Pay in Pay Matrix)	Place of Posting	Department	Period of Service	
				From	To

- e. Details of major and minor penalties imposed; disciplinary and criminal proceedings pending, if any:
  - f. Number of years of experience in the administration of an **existing law\*** or goods and services tax or finance or taxation in the State Government:
  - g. Details of experience in administration of an existing law or goods and services tax or finance or taxation in the State/UT Government including adjudicating experience preferably as appellate authority: (Upto 250 words);
  - h. Attach copies of 10 adjudicating orders, if any, passed by the applicant.
8. Write-up on major achievements:(Upto 150 words)
  9. Awards/Honours'/Publications, if any
  10. Affiliation with professional bodies Institutions/ Societies/or any other body including political party
  11. Recent vigilance clearance of the concerned Officer duly signed by the Competent Authority to be uploaded;
  12. Up-to-date attested Photostat copies of Annual Confidential Report/Annual Performance Appraisal Report of last 05 years of the Officer to be uploaded;
  13. Additional information, if any, which you would like to mention in support of the application for the post.

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\* Existing Law means any law relating to levy and collection of duty or tax on goods or services or both passed or made before 01.07.2017.

**DECLARATION**

I certify that the foregoing information is correct and complete to the best of my knowledge and belief, and nothing has been concealed/distorted. If at any time, I am found to have concealed/distorted any material information, my appointment shall be liable for summary termination without notice.

1. I certify that I meet the minimum requirements for the post applied for herein.
2. I shall not withdraw my candidature after appearing for the interview or interaction, if any.
3. I shall not decline the appointment, if selected for appointment by the Government of UT of Jammu and Kashmir.
4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the conditions mentioned at S.no.3 to 5, the Government of UT of J&K may debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place:

Signature of the candidate

Date:

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**Annexure-II****CERTIFICATE OF EMPLOYER**

(To be furnished and signed by the competent authority or HOD)

1. Name of the Officer (in full)
2. Father's name:
3. Date of Birth:
4. Date of Retirement
5. Date of entry into service:
6. Service to which the officer belongs including batch/year/cadre etc., wherever applicable:
7. Positions held during ten preceding years (if retired, then ten years preceding retirement):

S.No	Organization (name in full)	Designation & Place of Posting	Administrative/Nodal/Ministry/ Department concerned	
			From	To

8. Whether the officer has been placed on the agreed list or list of Officer of Doubtful Integrity (if yes, details to be given):
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 Years and if so with what result:
10. Recent vigilance clearance of the concerned Officer signed by the Competent Authority to be furnished;
11. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of penalty:
12. Is any disciplinary/criminal proceedings or charge sheet pending against the officer as on date (if so, details to be furnished);
13. Is any action contemplated against the Officer as on date (if so details to be furnished);
14. Up-to-date attested Photostat copies of Annual Confidential Report/Annual Performance Appraisal Report of last 05 years of the Officer are to be furnished.;

NAME; \_\_\_\_\_

SIGNATURE; \_\_\_\_\_

Dated; \_\_\_\_\_

### Annexure-III

#### **I- Qualification and Eligibility:**

Technical Member (State/UT); person shall be qualified for appointment as a Technical Member (State), if they have been an officer of the State Government or an officer of All India Service, not below the rank of Additional Commissioner of Value Added Tax or the State Goods and Services Tax or such rank, not lower than that of the First Appellate Authority, as has been notified by the UT of J&K, on the recommendations of the Council and has completed twenty-five years of service in Group A, or equivalent, with at least three years of experience in the administration of an existing law or the goods and services tax or in the field of finance and taxation

#### **II- Salary and emoluments:**

- Basic Salary: 2,25,000/-(fixed)
- For pensioners, the pay of such person shall be reduced by the gross amount of pension drawn by them.
- Shall be eligible for reimbursement of house rent subject to a limit of rupees one lakh twenty-five thousand per month.
- Shall be entitled to the facility of staff car or transport allowance.
- Allowances and other terms and conditions of service (DA, Medical etc.) shall be the same as applicable to Central Government officers carrying the same pay (presently an officer at Pay Level 17).
- Pension, Provident Fund and gratuity shall not be admissible for the service rendered in the Tribunal.
- Shall be entitled to thirty days of earned leave for every year of service.
- Shall be entitled to eight days of casual leave every calendar year.
- Central Government shall be the sanctioning authority for foreign travel.
- Leave encashment shall be allowed, subject to the condition of maximum allowed encashment under Central Civil Services (Leave) Rules, 1972 including encashment of leaves from previous service.
- Place of posting is subject to change/transfer as per the applicable provisions of CGST Act and GSTAT Rules.



**III- Other terms and conditions:**

- Minimum age prescribed is 50 years and Maximum age is 67 years. Initial appointment will be for a period of 04 years (subject to maximum age limit of 67 years) and eligible for re-appointment for a period of 2 years.
  - Must be declared medically fit by an authority specified by the Government of UT of Jammu and Kashmir.
  - Serving Officers or sitting Judges shall either resign or obtain voluntary retirement before joining the Tribunal.
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